AQUOS BOARD™

QUICK REFERENCE GUIDE
PEN SOFTWARE 3.0

WHITEBOARD MODE

Use to create Pen Software 3.0 files, which can be emailed, printed, saved to PDF, PNG, JPEG, BMP, and sent via Touch Display Link 2.0.

OVERLAY MODE

Works like a transparency. Use Pen Software 3.0 to write, draw, and insert objects over any screen you have open in Windows. You may open and save multiple overlays, capture screenshots of each page, and save, send via email, and print as PDF or images.

BOTTOM BAR ICONS

CLICK HERE FOR AQUOS BOARD™ VIDEOS

PUSH PIN

"Pin" to keep bottom bar attached to your screen. "Unpin" to hide the bottom bar. Unhide bottom bar by tapping Square Menu.

OVERLAY MODE

Switch between Overlay Mode and Whiteboard Mode. Also, use this to add another Whiteboard file.

PAGES ICON

Tap once to view first few pages. Tap second time to view all pages. Tap third time to exit.

SETTINGS

Tap to enter settings for Pen Software 3.0 (e.g. Switch between 3-Button Pen and Standard Pen)

SEARCH BAR

Type or write words to find typed and handwritten characters within the Pen Software 3.0 file.

EXPAND/RESTORE SCREEN

Expand window to fit entire screen or restore to smaller size.
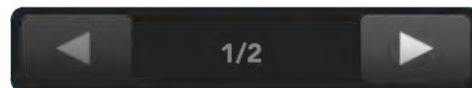
CHANGE PAGES

Tap left icon to switch to previous page, tap right icon to go to next page.

EXIT

Exit Pen Software 3.0.

MINIMIZE

Minimize Whiteboard or Overlay Mode.

ADD PAGES

Tap plus sign icon to add new pages to Pen Software 3.0 file.

SHARP

PAGE 1

PAGE 2

1 / 2 ▶

◀ 2 / 2

PEN 1, PEN 2, PEN 3

Write, draw lines, draw shapes using Pen, Brush, Marker, and Figure Pen.

Line width

Width 1 · Width 2 · Width 3 · Width 4 · Width 5 · Custom

Other width ▼

Line color

Black · Red · Blue · Green · Yellow · White · Custom

Other color ▼

☐ Translucent   ☑ Smoothing
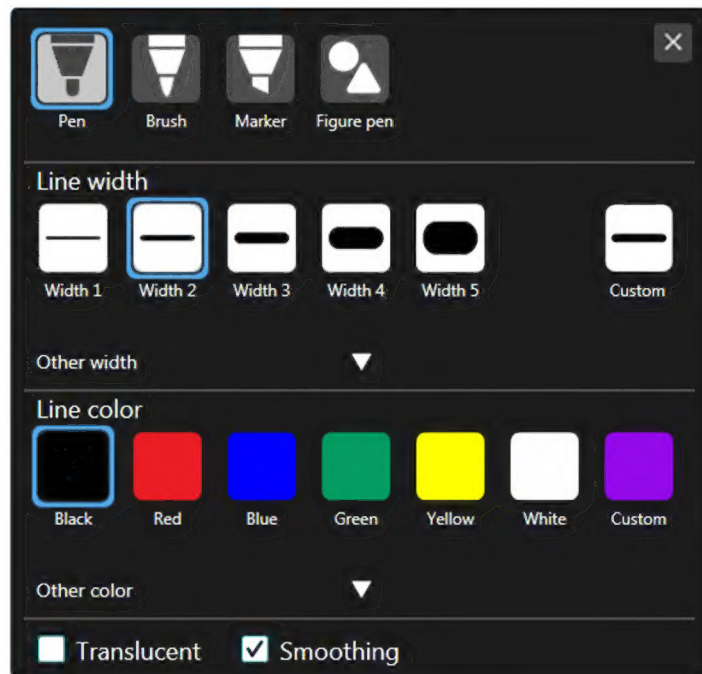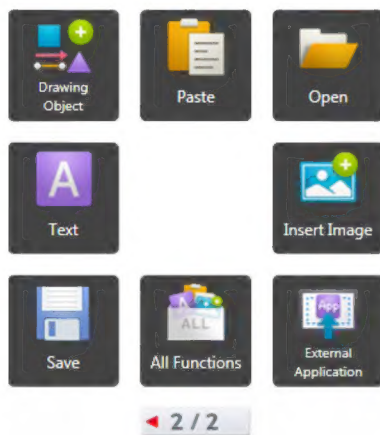
PEN TYPES
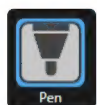
Pen — Best for writing and freehand drawing.

Brush — When used with 3-Button Touch Pen, width varies based on pressure applied.

Marker — Writes like a highligher. Automatically smoothes lines and only writes in translucent.
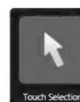
Figure pen — Detects shapes drawn by hand and automatically converts them to shapes. (Some drawn shapes may not be formed and will remain hand-drawn.)

SELECTION TOOL

Touch Selection · Rectangle Selection · Lasso Selection
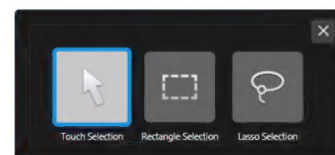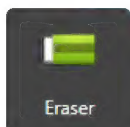
Touch Selection — Pointer to select object or shape.

Rectangle Selection — Use rectangle to select object(s).

Lasso Selection — Use "lasso" or custom drawn circle to select object(s).

ERASER

Erase drawn lines and words.
Does not erase shapes or typed words.
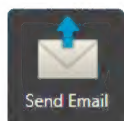**Tap Eraser icon twice to find Clear Sheet icon:**
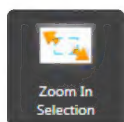
Clear current sheet.

3 Ways to Erase

1. Use Eraser Tool with Finger or Touch Pen.
2. Use AQUOS BOARD™ foam eraser.
3. Place entire palm on board and move side to side to erase.
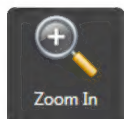
TOOLS

SEND EMAIL

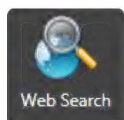Email Pen Software 3.0 file as a PDF to preset email addresses.

ZOOM IN SELECTION
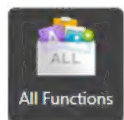
Selected area will enlarge in new window on screen.

ZOOM IN

Cursor will act like magnifying glass over selection.

WEB SEARCH

Search the web for typed or handwritten word(s).
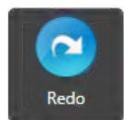
ALL FUNCTIONS

View all available functions in Pen Software 3.0.

UNDO

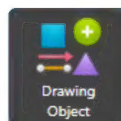Cancel the immediately preceding action.

REDO
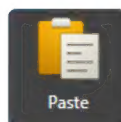
Redo the last undone operation.

VIEW

Enlarge the view of the whiteboard, change the display position, change pages.
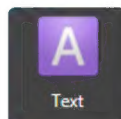
DRAWING OBJECT

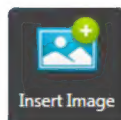Draw preset shapes - customize line shape, line color, fill color, make translucent.

PASTE
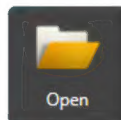
Paste shape or object.

TEXT

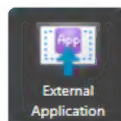Insert text - Type text using custom fonts, colors, styles, etc.

INSERT IMAGE

Paste shape or object.

OPEN

1. Open new sheet
2. Open data as new file
3. Add data as newly added sheet

EXTERNAL APPLICATION

Preset applications to launch from this icon. From Bottom Bar go to Settings>Other>Exernal Application Settings

SAVE AS

1. A new Pen Software 3.0 file,
2. Save to the same Pen Software file,
3. Save as a PDF,
4. Save as an Image (BMP, JPEG, PNG).
5. Send by Touch Display Link 2.0.

SHARP